

Avance Care

Notice of Patient Rights and Responsibilities

This document is meant to inform our patients of their rights and responsibilities while undergoing medical care. To the extent permitted by law, patient rights may be exercised on behalf of the patient by his or her guardian, next of kin, or legally authorized responsible person if the patient: a) has been adjudicated incompetent in accordance with the law, b) is found to be medically incapable of understanding the proposed treatment or procedure, c) is unable to communicate his or her wishes regarding treatment, or d) is a minor. If there are any questions regarding the contents of this notice, please notify any staff member.

Patient Rights

1. **Access to Care.** You will be provided with impartial access to treatment and services within AVANCE CARE's capacity, availability, and applicable law and regulation. This is regardless of race, creed, gender, national origin, religion, disability/handicap, or source of payment for care/services.
2. **Respect and Dignity.** You have the right to considerate, respectful care/services at all times and under all circumstances. This includes recognition of psychosocial, spiritual, and cultural variables that may influence the perception of your illness.
3. **Privacy and Confidentiality.** Your privacy rights are explained in our office's Notice of Privacy Practices, which is available from our office [and on our website, www.avancecare.com].
4. **Personal Safety.** You have the right to expect reasonable safety insofar as office practices and environment are concerned.
5. **Identity.** You have the right to know the identity and professional status of any person providing services and which provider or other practitioner is primarily responsible for care.
6. **Information.** You have the right to obtain complete and current information concerning diagnosis (to the degree known), treatment, and any known prognosis. This information should be communicated in terms that you understand.
7. **Communication.** If you do not speak or understand the predominant language of the community – English or Spanish, you should have access to an interpreter. This is particularly true when language barriers are a continuing problem.
8. **Consent.** You have the right to information that enables you, in collaboration with the provider, to make treatment decisions.
 - Consent discussions will include explanation of the condition, likely risks and benefits of treatment, as well as likely consequences of no treatment.
 - You will not be subjected to any procedure without providing voluntary, written consent.
 - You will be informed if AVANCE CARE proposes to engage in research or experimental projects affecting its care or services. If it is your decision not to take part, you will continue to receive the most effective care AVANCE CARE otherwise provides.
9. **Consultation.** You have the right to accept or refuse medical care to the extent permitted by law. However, if refusing treatment prevents AVANCE CARE from providing appropriate care in accordance with ethical and professional standards, your relationship with AVANCE CARE may be terminated upon reasonable notice.
10. **Charges.** Regardless of the source of payment for care provided, you have the right to request and receive itemized and detailed explanations of any billed services.
11. **Rules and Regulations.** You will be informed of AVANCE CARE rules and regulations concerning your conduct as a patient at this facility. You are further entitled to information about the initiation, review, and resolution of patient complaints.

Patient Responsibilities

1. **Keep Us Accurately Informed.** You have the responsibility to provide, to the best of your knowledge, accurate and complete information about present complaints, past illnesses, hospitalizations, medications, and other matters relating to your health, including unexpected changes in your condition. In circumstances that require legal documents, such as Healthcare Directives or Powers of Attorney, appropriate documentation and identification must be provided.
2. **Follow Your Treatment Plan.** You are responsible for following the treatment plan recommended by the provider. This may include following the instructions of health care personnel as they carry out the coordinated plan of care and implement the provider's orders and as they enforce the applicable AVANCE CARE rules and regulations.
3. **Keep Your Appointments.** You are responsible for keeping appointments and, when unable to do so for any reason, for notifying AVANCE CARE of cancellations in advance.
4. **Take Responsibility for Noncompliance.** You are responsible for your actions if you do not follow the provider's instructions. If you cannot follow through with the prescribed treatment plan, you are responsible for informing the provider.
5. **Be Responsible for Your Financial Obligations.** You are responsible for assuring that the financial obligations of health care services are fulfilled as promptly as possible, and for providing up-to-date insurance information.
6. **Be Considerate of Others.** You are responsible for being considerate of the rights of other patients and personnel, and for assisting in the control of noise, smoking, and the number of visitors. You also are responsible for being respectful of AVANCE CARE property and property of other persons visiting AVANCE CARE.
7. **Be Responsible for Lifestyle Choices.** Your health depends not just on the care provided at this facility but on the long-term decisions you make in daily life. You are responsible for recognizing the effects of these decisions on your health.